Login & Registration – Supplier portal

Angie Ai

January 2025, version 0.1





Agenda

- 1. Supplier Registration
- 2. Supplier Log in
- 3. Supplier Profile Registration



Registration



Invitation

After AC Group user send the invitation, the supplier contact will get an invitation email automatically. The contact will need to follow the steps to finish the registration.



Basic information setting

- After AC Group user send the invitation, the supplier contact will get an invitation email automatically. The contact will need to follow the steps to finish the registration.
 - 2. Select a language to continue

1 GENERAL	2 PERSON DATA	(3) COMPANY DATA	(4) CONSENT	
		AtlasCopco		
	Welcome to the rec	gistration of the supplier po	ortal	
	Please cl	hoose a language below		
Chin	ese Czech English	French German Jap	oanese Korean	

3. Check contact data and click Continue button

General	2 PERSON DATA (3) COMPANY DATA	(4) CONSENT
Website URL	CONTACT PERSON	
	Salutation	
	Ms.	-
	First name*	
	Angie test 3	
	Last name*	
	Ai	
	Mobile	
	+ 86-CN - Area Number	
	E-Mail*	
	angie.ai@edwardsvacuum.com	
	Back Continue	



Basic information setting

After AC Group user send the invitation, the supplier contact will get an invitation email automatically. The contact will need to follow the steps to finish the registration.

4. Check and complete the supplier company information

GENERAL	🕑 PERSON DATA	3 COMPANY DATA	(4) CONSENT
		Atlas Copeo	
Website URL https://www.atlascopco.com/	COMPANY DATA Company name* Qingdao test 3		
	Street* 青岛高新技术产业开发区华东部	\$800룩	

5. Choose Purchase organization and define a Primary purchasing organization, click on Continue



Basic information setting

After AC Group user send the invitation, the supplier contact will get an invitation email automatically. The contact will need to follow the steps to finish the registration.

6. Accept and Submit



7. Register success confirmation

Atlas Copco
Thank you for registering your company. You will receive an email from your customer confirming your company registration and providing more information about your account. You may now close this window.



Login

Atlas Copco Group

Supplier Setting up password

- > After registration, supplier will get another auto email to be asked to set up the password
- 1. Click on the link in the email

[TEST QA] -Thank you for registration with Atlas Copco	
NR no-reply@jaggaer.com Social State Social	
Dear Angie test 3 Ai,	
Your registration was successful. Thank you for registering at https://acvtdemo.app11.jaggaer.com/portals/acvt/?pp_login=1&cid=46463	
Your email address is your user name. We found, you have never registered any other Jaggaer customer with this email address and so you will need to set a password.	
If you'd like to know more about the Jaggaer Supplier Account and what it offers you, please visit https://library.jaggaer.com/supplier/account/	
NOTE: If you did NOT request this email, please contact jdsupport@jaggaer.com	
Caution: Do you know this email is safe? Be cautious with links and attachments.	
Supplier will get an email which will be	
required to reset the password within 72	
required to reset the password within 72	
nours	

2. Following the rule and resetting the password

Se Pa	t JAGGAER Global Identity ssword	English US 🔻	
ang	ie.ai@edwardsvacuum.com		
Nev	v Password		
		Ø	
Con	firm Password		
		Ø	
0	Minimum of 12 characters		
Ø	Must be different from email		
Ø	Minimum of 1 special character (not A-Z, a-z, or 0-9)		
Ø	Minimum of 1 number		
Ø	Minimum of 1 lowercase letters		
Ø	Minimum of 1 uppercase letters		
	Passwords must match		
×			

3. Password ret successfully

Password Set Successfully	0
Your password has been set.	
	Continue
28	



Login

> After setting up the password, the supplier contact can login with the supplier portal.

1. Use the link on the email "welcome to Edwards Limited portal"

Saved to this PC Vards Limited noreply@app.jaggaer.com - Whom:angiehappy123@seznam.cz	14. 1. 2025,
Welcome to Edwards Limited portal	
Missing image value for tenantCustomerLogo Dear AAngie qingdao test 5, Welcome to our supplier portal. We decided to use JAGGAER Global credentials to log in to receive another email from JAGGAER to set the password a portal. Here you can find additional information:	o our portal. Therefore, you will and start using it in our supplier
Portal home page: link email: anglehappy123@seznam.cz This is an automatic email, please don't reply.	

2. Right-click on the link and open the link in InPrivate window

for e-mail, attachment or c Open link in new window ack Move < Mark < S Move < Mark < S C Open link in split screen window Edwards Limited Whom:angiehappy123@ Save link as Missing image value Dear AAngie qingdao Welcome to our supp Welcome to our supp Welcome to our supp We decided to use JA receive another email portal. Here you can find adc Portal home page: link		Open link in new tab	
Ack Move • Mark • S Image: Move • Mark • S Image: Mark • S <td< td=""><td>for e-mail, attachment or c</td><td>Open link in new window</td><td></td></td<>	for e-mail, attachment or c	Open link in new window	
ack Move Mark Save Edwards Limited Image Open link in split screen window Whom:angiehappy123@ Save link as Image Save link as Image Copy link Image Copy link Image Add to Collections Image Share Image Image Image Image <td>nak Maya Mark -</td> <td>Ce Open link in InPrivate window</td> <td></td>	nak Maya Mark -	Ce Open link in InPrivate window	
Edwards Limited Image: Open link as Profile 2 Whom:angiehappy123@ Save link as Image: Welcome to E Image: Open link as Profile 2 Image: Missing image value Image: Open link as Image: Missing image value Image: Open Full Page Chat Image: Open Full Page: Chat Image: Open Full Page Chat Image: Velcome to our suppi Image: Open Full Page Chat Image: Velcome to our suppi Image: Open Full Page Chat Image: Velcome to our suppi Image: Open Full Page Chat Image: Velcome to our suppi Image: Open Full Page: Chat Image: Velcome to our suppi Image: Open Full Page: Chat Image: Velcome to our suppi Image: Open Full Page: Chat Image: Velcome to our suppi Image: Open Full Page: Chat Image: Velcome to our suppi Image: Open Full Page: Chat Image: Velcome to our suppi Image: Open Full Page: Chat Image: Velcome to our suppi Image: Open Full Page: Chat Image: Velcome to our suppi Image: Open Full Page: Chat Image: Velcome to our suppi Image: Open Full Page: Chat Image: Velcome to our suppi Image: Open Full Page: Chat Image: Velcome to our suppi Image: Open Full Page: Open Full Page: Open Full Image: Velcome to our suppi Image: Open Full Page: Open Full Image: Velcome to our suppi Image: Open Full Page: Open Full Image: Velcome to our suppi Image: Open Full Image: Velcome to our suppi Image: Open Full Image: Velcome to our suppi Ima	ack wove wark s	[] Open link in split screen window	
Whom:angiehappy123@ Save link as Welcome to E Copy link Missing image value Add to Collections Dear AAngie qingdao Missing image value Velcome to our suppl Share Welcome to our suppl Image descriptions from Microsoft Wer decided to use JA Get image descriptions from Microsoft Fortal home page: link Image descriptions from Microsoft	Edwards Limited	Open link as Profile 2	
Image Welcome to E Copy link Image Wissing image value Image Add to Collections Image Chart Image Chart Image Velcome to our supply Image Velcome to our supply Image Velcome to our supply Image Velcome to our supply Image Velcome to our supply Image Velcome to our supply Image Velcome to our supply Image Velcome to our supply Image Velcome to our supply Image Velcome to our supply Image Velcome to our supply Image Velcome to our supply Image Velcome to our supply Image Velcome to our supply Image Velcome to our supply Image Velcome to our supply Image Velcome to our supply Image Velcome to our supply Image Velcome to our supply Image Velcome to our supply Image Velcome to our supply Image Velcome to our suply <	Whom:angiehappy123@	Save link as	
 Add to Collections Add to Collections Add to Collections Share Open Full Page Chat Get image descriptions from Microsoft Inspect Portal home page: link email: angiehappy123@seznam.cz 	🖾 Welcome to E	😔 Copy link	
Missing image value Dear AAngie qingdao Welcome to our suppl We decided to use JA receive another email portal. Here you can find adc Portal home page: link email: angiehappy123@seznam.cz		Add to Collections	(F)
Welcome to our suppl Image Open Full Page Chat We decided to use JA Image descriptions from Microsoft receive another email Get image descriptions from Microsoft portal. Image descriptions from Microsoft Here you can find add Image descriptions from Microsoft Portal home page: Image descriptions email: angiehappy123@seznam.cz	Dear AAngie qingdao	🖻 Share	
receive another email Get image descriptions from Microsoft portal. Inspect Portal home page: Inspect email: angiehappy123@seznam.cz	Welcome to our suppl We decided to use JA	Open Full Page Chat	
Here you can find add Inspect Portal home page: link email: angiehappy123@seznam.cz	receive another email portal.	Get image descriptions from Microsoft	•
email: angiehappy123@seznam.cz	Here you can find add	□ Inspect	
	email: angiehappy123(Dseznam.cz	
This is an automatic email, please don't reply.	This is an automatic er	nail, please don't reply.	

Login

> After setting up the password, the supplier contact can login with the supplier portal.

3. Fill in contact email address and click on Next

Log In	English 👻
Atlas Copco Group	
Portal Username	
angiehappy123@seznam.cz	
	Next
Register now	
Email address is the username.	

4. Input password and click on Login

Login Using JAGGAE	R Global Identi	ty English US ▾
Email		
angiehappy123@seznam	.cz	
Password		Forgot Password?
		Ø
	Login	



Login

> After setting up the password, the supplier contact can continue with login.

5. It requires a one-time code for security: Click on send to Email -> click on Login

One-Time Code Delive	ery Method		English US 👻
Select a method to receive a On be used to verify your identity. Send to Email Address on Use a Mobile Authenticato	e-Time Code. Th Record or Application	s code will	
	Login		
	Back		

6. Copy the one-time code received in the 7. Enter the verify code and Submit email







Login

- > After setting up the password, the supplier contact can continue with login.
 - 8. Land in supplier portal dashboard







Supplier register with full information

- > After supplier login, the supplier will be required to continue with the registration.
 - 1. Click on the icon **[2]** to fill in company profile

â	AttanCopeo			■ 1
	Supplier Portal Dashboard - Welcome, Angie test 3 Ai from Qingdao test 3			
8	S Your registration has not been finished yet. Continue with the registration			
٩	We kindly request that you create a backup user for your company's JACCAER account. This additional us	er will be there in case the admi	in can't use the account anymore. [2]	
2	Dashboard			
뮵	RFQS	^	BLACKBOARD	^
*	No entries found.			
ſ	ORDERS	^		
	No antrias found			
	No entres tound.			
	DOCUMENTS	^		
	Nothing found.			
	ACTIONS	^		
	There is no data to be shown.			

2. Double check company information, add VAT code and click on Agree

Llas Copee				■ 1		
legistration - Base Data			\leftarrow	Continue		
1 DATA	(2) CONTACTS	(3) CATEGORIES	(4) PROFILE			
company Data Bank Data						
]	✓ COMPANY DATA					
	Company name*					
	Qingdao test 3					
	Street*					
L	青岛高新技术产业升	友区华东路800号				
Company Data Bar	DATA	2 contacts 3	CATEGORIES	PROFILE		
	VAT	code				
	91	370222591283013F				
	_	number				
	Tax					
	Tax					
	Tax i	number 1 🚯				
	Tax	number 1 🕕				
	Tax Tax	number 1 ①	Supplier Network for			
	Tax i Tax To make y purposes screement	number 1 🕑 our profile visible in the JAGGAER of pursuing business transactions below:	Supplier Network for please indicate your		- Atlas Co	
	Tax Tax To make y purposes soreemen	number 1 our profile visible in the JAGGAEB of pursuing business transactions below larger that JAGGAER will use th	Supplier Network for , please indicate your e company and personal registration on the		Atlas Co	p

Supplier register with full information

> After supplier login, the supplier will be required to continue with the registration.

3. Click on Bank Data on the same page to add the bank account

^	Atlas Copco Group						■ 1
_	Bank Account	ts			\leftarrow	+	Continue
	_	🗸 DATA	(2) CONTACTS	3 CATEGORIES	(4) PROFILE		
	Company Data	Bank Data					
•		$\overline{}$					
뮵							
*							
			No bank account + Ad	te have been entered ye d Bank Account			

4. Fill in information required

合	Group			≡ ±
_	Account Details		Cancel	Save
- 		Do you have an IBAN?*		
뮵		IBAN		
~		Country of the Bank*		
		Account Number*		
		Bank Code		
		Bank Branch Code		
				62
		Beak Key / routing number		Φ



Supplier register with full information

> After supplier login, the supplier will be required to continue with the registration.

5. Fill in Account Holder and Financial Institute, then click on Save to continue.

~	Group			
	Account Details		Cancel Save	
8				
		Assessment Manufacet		
0		Qingdao Test		
		Financial Institute*		
a'		VISA		
~		City of the Bank		
		Currency		
		CNY: Chinese Yuan / CNY 🔶		
		SWIFT BIC		
		Bank Account Files		e2
		Drag and Drop files or Browse		Φ
		It's also possible to attach the		
		Bank Account files		
		It's also possible to attach the Bank Account files		

6. Active the bank information and be waiting for AC user's approval

~	Group								■ 1
-	Bank Acc	ounts						← +	Continue
-		⊘ □	ATA	2 CONTACTS	3	CATEGORIES	4	PROFILE	
	Company D	ata Bank	Data						
<u>م</u>	🚯 Ple	ase activate the t	oggle of the ban	k accounts in the lis	st, which you want	to share with this	customer		
ā	Activate	Status	Account Nu	Account Hol	Financial Ins	IBAN	Bank Accou		
*		INACTIVE	1245646	Qingdao Test	VISA				
				45646	Qingdao Te	st VISA	ared a		
		tick	cet in A	C Group	user sic	le			
	•	ACT		2456-86	Qin	pdao Test	VISA		
		Aft	er AC G	roup use	er side a	pprove	the		

ticket, it will turn to Active in Supplier

portal

Atlas Copco

Supplier register with full information

 \blacktriangleright After supplier login, the supplier will be required to continue with the registration.

7. Back to Company Data page -> Click agree -> Click 8. Add and Set up the contact for each role continue Add New Contact Cancel Save Registration - Contacts Registration - Base Data 📿 DATA 2 CONTACTS (3) CATEGO CONTACT PERSO Click on Add new contact Assigned Roles 1 DATA (2) CONTACTS (3) CATEGORIES (4) PROFILE Salutation Ma. Supplier Profile Certificates Bank Confirmation Request For Ouotation Company Data Bank Dat **First name** AngieR1 To make your profile visible in the JAGGAER Supplier angie.ai@e angie.ai@edwa angie.ai@ei Network for purposes of pursuing business transactions Last name lease indicate your agreement below LTVD General Manage Deliver Call Off Orders A that JAGGAER will use the company ersonal data entered in the course of th Mobile Ai Angle test 3 Ai Angle test 3 Ai Angle test 3 registration on the supplier portal of Atlas angle,al@ + 86-CN If the role does not require Copco in order to allow all customers of JAGGAER to find your organization via the E-Mail Quality Documents Pure Complaints Finance JAGGAER Supplier Network. You may revoke the portal access, leave this your agreement and discontinue visibility in angie.ai@edwardsvacuu the JAGGAER Supplier Network at any time by inactivity updating the visibility setting in your company Ai Angie test 3 Portal Access profile. Click on Edit icon Add New Contact Cancel 10. Select the contact for each role CONTACT PERSON Ma ı First name Assian Company Roles AngieR1 If the role requires the REQUEST FOR QUOTATION upplier Profile BANK CONFIRMATION Last name upplier Profile ertificates portal access, activity the Certificates Name* ank Confirmati 43 43 - EdwardsTech Vac Eng Qdo C lequest For Quot Bank Confirmatio - Ai, Angie test 3 Mobile access and click on Admin leliver Call Off equest For Quotatio A, AngieT1 (2204257 - Qingdao test 3 + 86-CN CN01 - China 🖉 Inders Deliver Cell Off A, AngieT2 (2204258 - Qingdao test 3) permissions(Mandatory) Quality E-Mail Name* A, AngieT3 (2204259 - Qingdao test 3 locuments Pi Click on search icon to set up roles, annie al@edwardsv - A, AngieT Duality omplaints inance Documenta Pure click on Save for each setting up Portal Access Complaints Cancel Save inance Indirect Orders Supplier Admin It will require to select the Company code & Cancel Save Purchase Organization for Request For Atlas Copco Quotation & Orders & Quality 18 Footer

9. Fill in information required and click on Save

Supplier register with full information

> After supplier login, the supplier will be required to continue with the registration.

Registration - Contacts					\leftarrow	Ø	Add New Contact	Back	Continue
	(🕑 data	2 CONTAC	TS	(3) CATEGORIES	(4) PR	DFILE	l	
Assigned Roles Contacts									
Supplier Profile	ø	Certificates		/	Bank Confirmation	ø	Request Fo	or Quotatior	n 🥒
Ai Angie test 3 angie.ai@edwardsvacuum.com		Ai Angie test 3 angie.ai@edward	lsvacuum.com		Ai Angie test 3 angie.ai@edwardsvacuum.com	ı	A AngieT1 angie.ai@edw	ardsvacuum.c	om
Deliver Call Off	ø	Orders		/	Quality	ø	Documents	s Pure	ø
A AngieT3 angie.ai@edwardsvacuum.com		A AngieT1 angie.ai@edward	lsvacuum.com		A AngieT2 angie.ai@edwardsvacuum.com	n	Ai Angie test 3 angie.ai@edw	} ardsvacuum.c	om
Complaints	1	Finance		/	Indirect Orders	Ø	Self Billing		ø
Ai Angie test 3 angie.ai@edwardsvacuum.com		Ai Angie test 3 angie.ai@edward	İsvacuum.com		A AngieT1 angie.ai@edwardsvacuum.com	1	A AngieT1 angie.ai@edw	ardsvacuum.c	om

11. After set up for each role -> Click on continue

12. Set up Categories -> Click on continue





Supplier register with full information

> After supplier login, the supplier will be required to continue with the registration.

13. Next step is to complete the supplier profile, fill in all mandatory fields required, click on **Save** and **Publish** to publish the profile, click on Ok to confirm



14. After publish it will be forwarded to the supplier portal dashboard. Supplier will need to be waiting for AC Group purchasing organization's approval

Aldas Coper			= 1						
Supplier Portal Dashboard - Welcome, Angie test 3 Ai from Qingdao test 3									
Please fill out remaining profile information									
We kindly request that you create a backup user for your company's JAG	GAER account. This addi	tional user will be there in case t	the admin can't use the						
Dashboard									
RFQS	^	BLACKBOARD	^						
No entries found.									
ORDERS	^								
No entries found.									



